

HUISMAN LOGISTIC REQUIREMENTS

The requirements described in this document are applicable to all Deliveries made by a Supplier to Huisman Equipment B.V. (hereinafter referred to as "Huisman") and/or delivery locations appointed by Huisman, unless otherwise agreed upon and described on the related Purchase Order ("PO") document.

LABELS

- Each Packaging unit must be marked with a weather proof Huisman PO label.
- Label should be clearly visible.
- Label dimension: 99, 1 X 38, 1 mm - type Avery L7163 - Barcode 39 (readable from 50 centimetres)

These labels are enclosed together with the Purchase Order.

DELIVERY NOTE/ SHIPPING DOCUMENTS

Minimum requirements of the delivery note and or shipping notes:

- Huisman PO-number,
- Huisman part code,
- Part code supplier / manufacturer,
- Description of each separated item line (See Purchase Order),
- Quantity;
- Huisman drawing number & position if mentioned on the purchase order line
- Manufacturer
- Country of Origin

Furthermore, every package number and/or box number should be mentioned on applicable shipping note/ packing list.

Huisman will not be able to process a shipment in case of any missing information and requirements. Therefore, if any of the mentioned requirements are missing, the shipment shall be rejected. Huisman cannot be held responsible for any damage resulting from this rejection. Goods shall be accepted again once the missing information is provided according to the requirements.

DEVIATING DELIVERY

In case a delivery is addressed to a location other than Huisman Equipment B.V. in The Netherlands, it's required to send the bill of lading (which is signed for receipt of goods) to the responsible purchaser.

Huisman Equipment B.V. location in The Netherlands:

- Admiraal Trompstraat 2, 3115 HH Schiedam

PACKAGING:

- The following items shall be clearly visible:
 - o Delivery note with Huisman PO number
 - o Huisman PO Label
- The gross weight shall be clearly marked on packaging and delivery note.
- If weight is higher than 20Kg, it shall be packaged in such a way that it can be handled by a forklift.
- Huisman PO label placed on each box.
- Each item (part code) packed separately.
 - o Same part code may be packed in one box (up until 20kg for each box).
 - o 1 PO label on each box with total amount.
- Each individual box can be placed in a larger box. Final shipment dimension may not exceed euro pallet dimensions (unless an individual item exceeds this dimension).
- Where possible use euro pallets.
- Universal Pallets/ packaging may be send return via forwarder.
- All packing materials must be unprinted (like tape, carton, pallet boarders etc.).
- All wooden parts for packing/ transport are to be marked and certified according IPPC or ISPM-15.
- Blank surfaces conserved corrosion proof (VCI foil, Tectyl or such). According advice manufacturer.

- Packaging material may not damage paint (like steel ty down).
- Environmentally unfriendly packaging materials should be avoided as much as possible (like foam transport chips).

CORRECTNESS OF DELIVERED GOODS

Please be aware that the quantity of the Supplied goods matches Huisman's initial order. When items are ordered by Huisman on separate PO-lines, they should be delivered as separate items. If Supplier decides to convert single PO-line items into an assembly (one product), please notify Huisman before the decision is made.

TIMELY NOTIFICATION

In case of a significant shipment (i.e.: large truck load, large number of pallets, etc.) which requires certain logistical preparations to be made on the Huisman premise, please notify Huisman in advance.

OPERATING HOURS

Hours of operation at Huisman Equipment B.V. location:

Monday – Thursday: 07.00 until 17.00 hrs.

Friday: 07.00 until 14.30 hrs.